

**NTPC Limited**

(A Government of India Enterprise)

Tanda Super Thermal Power Project

P.O. VIDYUT NAGAR

AMBEDKARNAGAR AMBEDKARNAGAR

Uttar Pradesh- 224238, India

Telephone No. : 05273-284703 Fax No. : 05273-284189

PURCHASE ORDER

To:
GLOBETECH CREATIONS PVT.LTD.
WARD NO-6, GOPAL NAGAR, SISWA BAZAR
MAHARAJGANJ MAHARAJGANJ
Uttar Pradesh -273163
India
Tel: 8090003031 E-Mail : globetechcreationspvtltd@gmail.com

PAN No. : AAACN0255D
CIN No. : L40101DL1975GOI007966

Vendor Code : 1234633 (SME Vendor)
PAN No : AAHCG5611M

Purchase Order No. : 4000359997-M11-1007 Date: 14.05.2025 (version : 0)

Reference : Supply of Non-Torrefied Biomass Pellets for Tanda Super Thermal Power Station under Package Procurement of Biomass Pellets on FOR Power Station basis for NTPC Tanda Plant (LOT-3): Bidding Document No CS-0011-112S-9.

Our Enquiry No. : **Date :**

Offer : **Date :**

Dear Sir,

We are pleased to accept your above cited offer along with correspondences thereof and place our Purchase Order No. 4000359997-M11-1007 dated 14.05.2025 for total order value of INR 169,024,200.00 (INR SIXTEEN CRORE NINETY LAKH TWENTY-FOUR THOUSAND TWO HUNDRED ONLY). Please arrange to deliver the materials as detailed in Annexure-1 & 2 subject to terms and conditions specified in Annexure-3 and in our General Purchase Conditions, other specifications and requirement. Duplicate copy of the Purchase Order may please be signed and returned back to us within 15 days of its receipt in token of acceptance of the same. If no communication is received within 15 days of receipt of Purchase Order, it will be treated that order has been accepted in entirety.

Our general purchase conditions shall form part of Purchase Order for all other clauses.

For and on Behalf of NTPC Limited
ASRAFUL HOQUE
SENIOR MANAGER
9491396765
ASRAFULHAQUE@NTPC.CO.IN

Enclosures

LOA No: CS-0011-112S-9-S3-LOA-7722 Dated:17.03.2025

ANNEXURE - 1

Consignee - Str(l/c)/M/SM/DG/AG, Name: Gireesh Kumar, **Contact No.:** 9650994011,
Email: storeincharge-tanda@ntpc.co.in
Indentor - Name: GANGA RAM TUDU, **Contact No:** 9431600672, **Email:**
 GANGARAMTUDU@NTPC.CO.IN

Delivery/Invoicing Address:

1007 Tanda Super Thermal Power Project
 P.O. VIDYUT NAGAR AMBEDKARNAGAR AMBEDKARNAGAR
 Uttar Pradesh- 224238, India
 Telephone No. : 05273-284703 Fax No. : 05273-284189
 Invoicing to be done on
GST No. : 09AAACN0255D9ZO

Purchase Order Currency: Indian Rupee

Additional Information:

Our bankers: M/s State Bank of India/M/s Punjab National Bank
 VIDYUTNAGAR, DIST: AMBEDKARNAGAR

Our Transporter: M/S EAST INDIA TRANSPORT AGENCY-FOR SMALL&FULL
 TRUCK/TRAILER

M/S SURAT GOODS TRANSPORT PVT LTD-FOR FULL
 TRUCK/TRAILER LOD

M/S ASSOCIATED ROAD CARRIERS LTD
 w.e.f

Insurers: M/S THE NEW INDIA ASSURANCE COMPANY LTD
 #RD FLOOR, ARIF CHAMBERS, KAPPORHALA COMPLEX, ALIGNAJ,
 LUCKNOW PH:2329634

S.No.	Material Code	Description	Qty.	UM	Unit Rate	Disc.	Lumpsum Discount	Net Price	Total Amount	PDI
10	M1149102501N	FUEL:SOLID:BIOMAS S PELLETS	21,900.000	MT	7,718.0000	0%	0.00	7,718.0000	169,024,200.00	No

Tax: IN:Central GST-ND @ 2.50 % **Extra**
 IN: StateGST-ND @ 2.50 %

Total Amount	INR	169,024,200.00
Discount Value(Lumpsum)		0.00
Net Amount	INR	169,024,200.00

ANNEXURE - 2

For and on Behalf of NTPC Limited
 ASRAFUL HOQUE
 SENIOR MANAGER
 9491396765
 ASRAFULHAQUE@NTPC.CO.IN

ANNEXURE - 3Terms and Conditions

1.	Order Value	INR 169,024,200.00 (SIXTEEN CRORE NINETY LAKH TWENTY-FOUR THOUSAND TWO HUNDRED ONLY)
2.	Price Basis	Free on Road/Rail NTPC Tanda
3.	Freight By	By Vendor
4.	Inspection	Material shall be inspected at Site Store
5.	Price Variation	Price variation as per annexure
6.	Place of Despatch	
7.	Mode of transport	
8.	Payment Terms	100% of payable amount shall be paid within 15 days of receipt of material at Site subject to submission of CPG/SD as per GPC clause 28.0 and fulfillment of relevant clause of GPC 19.0 to the bidding documents. The payments to the agency shall be governed by the detailed provisions of the bidding documents not limited to GPC clause 20.0 to 23.0
9.	Mode of payment	Invoice to be raised on delivery/invoice address against the given PO line items.
10.	Delivery Period	The start date of delivery of pellets shall be within 30 days from the issue of this LOA based on mutually agreed schedule.
11.	Insurance	By Vendor
12.	Bank Charges	Borne by VENDOR
13.	Warrantee / Guarantee	Not Applicable
14.	PBG Amount	Not Applicable
15.	SD Amount	Not Applicable
16.	LD Rate	Not Applicable
17.	LD Ceiling	Not Applicable
18.	Special Instruction	<p>1. Freight & Insurance: The rates in table at para 3.0 above are inclusive of transportation & insurance cost up to NTPC Station (FOR site).</p> <p>2. Contract Period: The period of supply shall be 01 year (365 days) from date of issue of LOA. (Clause no. 5.0 & 6.0 of Technical specifications and ITB clause 15).</p> <p>3. Price Basis: The Contract price shall be on Firm Price basis and no adjustment on account of change in Indices is allowed. However, price and quantity adjustment shall be made as per clause 10 and 11 of technical specifications under Section-IV of bid documents.</p> <p>4. Contract Performance Guarantee / Security Deposit (GPC clause no. 28.0): CPG/SD is to be kept @ 5 % of total contract value. The CPG/SD shall be either deposited 100% within 30 days of placement of LOA / LOI or Alternatively, 25% of CPG shall be submitted as initial Security deposit within 30 days of LOA and the remaining amount shall be collected by deduction of 10% in each bill till the total security deposit is collected.</p> <p>5. Liquidated Damages (GPC clause no. 43.0): After NO LD period, for supply shortfall more than 30% from the total of monthly delivery schedule during the Supply period, Liquidated Damage (LD) at the rate of 5% of quoted FOR price (excluding taxes) per tonne shall be levied for supply shortfall beyond 30% and shall be adjusted against running bills. For supply shortfall up to 30% from the total of monthly delivery schedule in Supply period, no liquidated damage shall be levied.</p>

6. Supplies against any other contract awarded at a lower price (Long term or any short-term contract) have to be completed before start of supply under this contract for the concerned station/plant.

7. Your attention is also drawn to Important Clauses of the bidding documents regarding Delivery, Start Date and Delivery Schedule, delivery address and Technical Specification of Biomass pellets (Technical specifications Section-IV).

8. Engineer in Charge (EIC) of the subject work is Head of Department (Fuel Handling) or his authorized representative at NTPC station mentioned at para 3.0. You are requested to contact EIC immediately to ensure the early commencement of the supply of Biomass pellets.

9. It is expressly understood and agreed by you that the Biomass Pellets (Non-Torrefied) to be supplied by you under this contract shall be in accordance with the provision of the bidding documents along with its attachments and amendments. Scope of work (clause 4 of technical specifications Section-IV) and all terms & conditions shall be as per bidding document no CS- 0011-112S-9.

Prepared By:
BIPAN KUMAR

List of Documents

Please note that below documents are needed to be provided along with Invoice.

S.No.	Document Description
1	Invoice

NTPC VENDOR PAYMENT PORTAL & PAYMENT PROCEDURE

1. For all the cases where payment documents are to be directly submitted to NTPC (excluding Payment through Bank cases), the Invoice and supporting document(s) as required in the Purchase Order have to be Digitally Signed with class II or III digital signature and uploaded in the NTPC Vendor Payment Portal <https://pradip.ntpc.co.in/VendorFinal/Login.jsp>.

In such cases, there will be no requirement of physical copy of invoice & documents except for Lorry Receipts (LRs)/ Delivery Challan, which are normally sent along with the material/ transporter. Bank Guarantees to be sent in original wherever applicable.

2. From 01.01.2020, NTPC will accept only digitally signed Invoice & supporting documents from Vendors for direct payment cases. Submission of documents in physical form shall not be accepted by NTPC unless otherwise asked for in the PO.

For such cases of physical submission, Vendors are required to send complete set of documents including invoice etc. addressed to the "Invoice Receipt Center" of the Delivery/ Invoicing Address as mentioned in the Purchase Order Annexure 1/ BOQ Sheet.

While submitting the Invoice/ Bills & related documents in physical form, Vendors are required to mention the following details on the top of the envelope:

- a. Invoice/Bill reference No.
- b. NTPC PO No./ Package no.
- c. NTPC Vendor Code as per PO

In addition to above, vendors are requested to mention their correspondence E-mail & Mobile No. in the Covering Letter, through which invoice processing related information/clarification request may be sent.

3. Vendors can track / monitor the status of payments from the Vendor payment portal. Help documents are available in the portal. Vendors are requested to make full use of the Vendor Payment Portal.

4. For payment cases through bank, all original documents are to be submitted in bank as per terms of PO.

Alternate Mode of Payment for Micro Small & Medium Enterprises (MSMEs):

Trade Receivables Discounting System (TReDS) is a regulatory framework put in place by the Reserve Bank of India under the Payment and Settlement Systems Act 2007 (PSS Act) to facilitate the financing of trade receivables (invoices) of MSMEs through invoice financing by multiple financiers.

The Reserve Bank of India has granted approval to (i) Mynd Solutions Pvt Ltd, (ii) A.TReDS Ltd, (iii) Receivables Exchange of India Ltd (RXIL) and (iv) C2FO Factoring Solutions Pvt Ltd to set up and operate TReDS platforms. The Respective TReDS platforms names of the above-mentioned entities are M1xchange, Invoicemart, RXIL and C2TReDS.

Currently NTPC Limited is transacting with M1xchange and RXIL TReDS platforms. MSME Vendors may choose the TReDS platforms as an alternate payment mechanism.

For queries/ details, the vendor may directly contact M1xchange or RXIL at:-

M1XCHANGE:-

URL: <https://m1xchange.com>

Toll free No.: 1800-103-7261

RXIL:-

URL: <https://www.rxil.in/Home/Index>

Phone: 022-40771424, 40771426

Toll free No.: 1800 1038 311

Vendor must ensure the delivery of material and service before uploading invoices at TReDS portal for discounting. After uploading invoices on TReDS portal, vendor has to upload invoices on NTPC payment portal in case of Non-GeM contract and in case of GeM Contract invoices shall be uploaded on GeM portal, immediately. All relevant documents required for processing of payments as per P.O/Contract terms and conditions shall be made available by the Vendor along with the invoice.