



कार्यालय प्रबन्ध निदेशक

दक्षिणांचल विद्युत वितरण निगम लि०

(ऊर्जा भवन, 220 के०वी० उपकेन्द्र, बाई पास रोड़, सिकन्दरा, आगरा-282007)

CIN : U31200UP200SGC027460

E-Mail:- se.mm1@dvvn.org

Letter No:- 1980/M.D. /SE (MM-I)/DVVNL/AGRA/GeM

Date: 30/04/2026

Subject :- Letter of Intent (offer) for Providing Skilled/Un-Skilled Manpower for operation of 33/11 KV Substations and maintenance of HT/LT distribution lines against GeM Bid No. GEM/2025/B/6823951 Dated:- 30.10.2025 for Electricity Urban Distribution Circle-Aligarh.

M/S Globetech Creations Pvt. Ltd.
Ward No.6, Gopal Nagar,
Siswa Bazar, Maharajganj-273163

By E-Mail / Speed Post
globetechcreationspvtltd@gmail.com

Dear Sir,

In reference to above and your offer against this office GeM Bid No. GEM/2025/B/6823951 Dated:- 30.10.2025 and GeM Contract No- GEMC-511687747952051 Dated:-30.04.2026 order is hereby placed to you for Providing Skilled/Un-Skilled Manpower for operation of 33/11 KV Substations and maintenance of HT/LT distribution lines for Electricity Urban Distribution Circle-Aligarh.

Sr. No.	Details of work	Period	Total Value (Rs.) (With GST) for 24 Months
1	Providing Skilled/Un-Skilled Manpower for operation of 33/11 KV Substations and maintenance of HT/LT distribution lines at DVVNL for Electricity Urban Distribution Circle-Aligarh.	(01.05.2026 To 30.04.2028)	16,37,12,328.00

INR Sixteen Crore Thirty Seven Lakh Twelve Thousand Three Hundred Twenty Eight Rupees Only.

Details:

EUDC-Aligarh.

M/S Globetech Creations Pvt. Ltd Ward No.6, Gopal Nagar, Siswa Bazar, Maharajganj-273163

Sr. No.	Manpower Designation	Qty	Percentage of Service Charge (Excl. GST)	Minimum daily wage (INR) Excl of GST	Employee Deposit Linked Insurance EDLI (INR per day) (0.5% of Basic +DA)	Employee Provident Fund Scheme (EPF Administrative Charge) (INR per day) (0.5% of Basic +DA)	Employees' State Insurance ESI (INR per day) (3.25% of Basic +DA)	Provident Fund (INR per day) (12% of Basic +DA)	Daily Pay (exclusive GST)	Service Charge (Excl. GST) =3.262712 %	Daily Expense (Excl. GST)	Total Amount (Excl. GST) for 24 month
1	2	3	4	5	6	7	8	9	10=(5)+(6)+(7)+(8)+(9)	11=(10)*3.262712%	12=(10)+(11)	13=(3)*(12)*26*24
1	Skilled	129	3.2627	522.30	2.61	2.61	16.97	62.69	607.18	19.81	626.99	5,04,70,230.08
2	Unskilled	278	3.2627	423.88	2.12	2.12	13.78	50.86	492.76	16.08	508.84	8,82,69,030.98
Total Amount for 24 months (Excl G.S.T) (Round off)												13,87,39,261.06
Total Amount for 24 months (Including 18% G.S.T) (Round off)												16,37,12,328.00

While calculating the total payable amount for skilled and unskilled labourers, the rates prescribed under the orders issued by UPPCL/DVVNL and GeM shall be considered and the lower one of the two calculations shall be deemed acceptable.



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OTHER TERMS & CONDITIONS

1. The Chief Executive Officer (CEO) for the referred work shall be the Superintending Engineer (Distribution) of the concerned Circle.
2. The CEO shall be responsible to ensure that the entire work is executed strictly as per the norms of UPPCL/DVVNL and that the PQR, Scope of Work/Services (attached) shall form an integral part of the contract.
3. The work shall be executed strictly in accordance with the tender specifications and the standard terms & conditions of UPPCL/DVVNL.
4. All rules and regulations of UPPCL & DVVNL shall be observed.
5. The CEO shall ensure that the work is executed as per tender specifications and that the Contractor maintains a valid Class-A Electrical Contractor Certificate, deposits EPF, ESIC and other statutory charges on time and submits proof thereof to the concerned authorities.
6. The Contractor shall bear all liabilities under the "Contract Labour (Regulation and Abolition) Act, 1970" and other applicable labour laws as amended from time to time.
7. The Contractor shall also bear all other related expenses such as leave, training, additional salary and group insurance.
8. The Contractor shall mandatorily provide uniforms (approved by the DISCOM) to all deployed personnel.
9. The Contractor shall provide work-offs/holidays to deployed labour as per the Contract Labour (Regulation and Abolition) Act, 1970 or its latest amendments and shall also provide substitute labour during such periods.
10. The Contractor shall provide photo identity cards to all deployed personnel which must be prominently displayed by workers while on duty.
11. The Contractor shall make wage payments directly to the deployed personnel through NEFT/RTGS into their bank accounts and provide the details (account number, bank name, etc.) to the concerned Executive Engineer (Distribution).
12. The Contractor must deploy the requisite number of manpower as and when required, as notified by the Engineer-in-Charge of the concerned Circle/Division. The DISCOM/Service Recipient reserves the right to increase or decrease the manpower requirement during the contract period as per job requirements and the Contractor shall abide by such changes without objection. The variation in manpower requirement shall remain within the specified limit (-50% to 0%). In case additional Sub-Stations or new Feeders are created under the said Circle in the future, the manpower quantity may be increased as per the prescribed standards subject to the approval by the Managing Director Purchase/Works Committee of DVVNL, Agra.
13. Payment will be made by the Superintending Engineer, concerned Distribution Circle or any Executive Engineer authorized by him based on actual deployment entered on the Samvida portal as per specifications, terms, and conditions.
14. In case the Contractor fails to deploy the required labour at the site within the scheduled time, the Engineer-in-Charge after giving one week's notice may arrange labour from elsewhere on a debitible basis, as per the CEO's report.
15. The CEO shall ensure prior to execution of work under this agreement that the said work is not being carried out under any other existing scheme/contract.
16. The Contractor shall submit credential documents of skilled/unskilled manpower as per tender specifications.
17. Arbitration and Conciliation: The dispute resolution mechanism shall be applicable as per UPPCL Office Order No. 1957-Works-14/PCL/2024-15-K-2024 dated 22.10.2024 (attached).
18. Employee Attendance Monitoring: Attendance of employees shall be recorded only through biometric attendance/facial recognition systems subject to availability.
19. Guideline for bill submission through VBTS Portal: As per UPPCL Office Order No. I/10086/2025 dated 01.05.2025 & Letter No. I/20598/2025/ CMUD/2025 Dated 10.08.2025 the Supplier/Contractor shall mandatorily submit the bills through VBTS Portal within 15 days from the date of work completion/material receipt failing which penalties on the bill amount (excluding taxes) shall be levied as per prescribed slabs for delayed submission. (Attached).



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CIN : U31200UP2005GCO27460

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20. The duration of work under the agreement shall be twenty-four (24) months (from 01.05.2026 to 30.04.2028) which may be extended in two tranches of one (01) year each subject to mutual consent and approval of the competent committee. However, the DISCOM reserves the right to terminate the contract by giving 60 days' notice without assigning any reason.
21. The Contractor shall pay applicable wages to its deployed personnel not less than the minimum wages prescribed for skilled/semi-skilled/unskilled workers as determined by the Labour Commissioner, Government of Uttar Pradesh under the Minimum Wages Act, 1948 or its latest amendments. Wages shall be paid only by bank transfer into the accounts of the deployed personnel. Notifications issued by the Government of Uttar Pradesh revising wages shall be binding on the Contractor from their effective date.
22. The aforesaid work shall be financed by UPPCL under the O&M Fund Head and the total financial outlay for a 24-month period is estimated at ₹ 16,37,12,328.00 (inclusive of GST).
23. The executing agency must possess a valid "Class-A" Electrical License from the Directorate of Electrical Safety for electrical works as well as valid certificates from EPFO, ESIC, Labour Commissioner, Workmen Insurance, etc. for the entire contract duration. The executing agency shall be directly responsible for timely deposit of all statutory dues. Further, the executing agency must obtain GST registration in the State of Uttar Pradesh and issue invoices from a GSTIN registered in Uttar Pradesh.
24. Instructions related to Safety:
 - The contractor shall note that the work involves operations of the 33/11 KV Electrical Substations and maintenance of HT & LT distribution lines; therefore, the Contractor must deploy skilled manpower possessing the necessary certifications and experience in substation operations. The deployed personnel must be thoroughly familiar with the proper use of tools and safety procedures for working on live (hot) LT lines.
 - The contractor shall be responsible for providing all required safety equipment to the deployed personnel including but not limited to gloves, pliers, safety belts, ladders, safety boots, HT/LT sensor helmets, HT discharge Rods, and other safety apparatus/equipments, in accordance with the norms prescribed by the Directorate of Electrical Safety.
 - The contractor shall ensure that all safety apparatus and equipment required for execution of the work are provided to the deployed personnel on a yearly basis. Further, the contractor shall ensure that such safety apparatus/equipment remain in proper working (healthy) condition throughout the entire contract period and any defective or damaged equipment shall be replaced immediately to maintain compliance with safety norms prescribed by the Directorate of Electrical Safety.
 - The contractor shall impart necessary training on safety procedures to the deployed personnel on a half-yearly basis.
25. Blacklisting and Debarment: Applicable as per UPPCL, Lucknow Office Memorandum No. 2160-कार्य/चौदह-पाकालि /2024-10-के/2021 दिनांक 05.11.2024 read with UPPCL, Lucknow OM No. 2001-कार्य/चौदह-पाकालि /2022-10-के/2021 दिनांक 03.09.2022 (Attached).
26. The above terms and conditions shall prevail and supersede any contradictory provisions appearing elsewhere in this GeM Bid document/Contract.

Additional Provisions:

- The work shall take effect from **01.05.2026**.
- You are requested to submit non-judicial stamp paper of ₹100/- (as per rules) and execute the formal contract agreement within **28 days** from the date of issue of the Letter of Intent along with the performance security deposit as per Clause 2.6.2(b) of the Terms and Conditions of GeM Contract GEMC-511687747952051 Dated:-30.04.2026.



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- A Performance Security Deposit equivalent to 15% of the total annual contract value, i.e., ₹ 1,22,78,500 (Rupees One Crore Twenty Two Lakh Seventy Eight Thousand Five Hundred Only) shall be deposited in the form of a Bank Guarantee in the standard prescribed format, from any Scheduled Commercial Bank (excluding Cooperative Banks and Regional Rural Banks) having a branch in Uttar Pradesh, on a non-judicial stamp paper of requisite value, duly pledged in favour of the Superintending Engineer, concerned Distribution Circle (EUDC-Aligarh) who is the CEO of the contract. The Bank Guarantee shall remain valid for **30 months** from the date of execution of the contract agreement.
- You are also requested to immediately provide the list of labours to be deployed, as per the scope of services in the specification to the concerned CEO along with other required documents for approval.

(Pramod Kumar Singh)

Superintending Engineer (M.M-I)

Letter No: -1980 /M.D. /SE (MM-I)/DVVNL/AGRA/GeM

Date:30 /04/2026

Copy forwarded to the following for information and necessary action:-

1. Managing Director, DVVNL, Agra.
2. Director (P&A/Technical/Commercial/Finance), DVVNL, Agra.
3. Chief Engineer (Distribution), DVVNL Aligarh Zone, Aligarh.
4. Superintending Engineer (Admin), DVVNL, Agra.
5. Superintending Engineer EUDC-Aligarh with the caution to get the performance bank guarantee of 15 percent of the contract value as per clause 2.6.2(b)of GeM Contract (T&C) be deposited by the Agency before executing the Agreement.
6. Senior Personnel Officer, DVVNL, Agra

(Pramod Kumar Singh)

Superintending Engineer (M.M-I)